

Brief for an Education Consultant to work with the Ironbridge Coracle Trust.

Introduction

The Ironbridge Coracle Trust project is a NLHF project which began in August 2019 and will be completed by the end of October 2022. The project has enabled the Trust to restore the Old Coracle Shed, Create a Coracle Man Sculpture, and a New Shed which is now a museum telling the story of Coracles in Ironbridge and run a varied programme of community focused events.

We now wish to focus on engaging schools and other educational groups to take part in new self-led educational activities.

We have a range of resources on our website, including notes on the history of coracles, memories from coracle men and local residents, historic photos, maps and plans and colour and cut out resources. We are also planning an interpretive map poster that would be of interest to local schools and educational groups.

We would like an education consultant to help create a new educational resource using this wealth of heritage, so it meets the needs of schools and covers aspects of the national curriculum, focusing particularly on History and STEM topics. The sessions will need to be self-led and digital and downloaded off our website. To complement this, we would also like to explore how the Trust can deliver volunteer led session education sessions onsite.

Therefore, Ironbridge Coracle Trust is seeking to appoint a freelance **Education Consultant**, with the relevant experience, skills and creative flair required to ensure that their formal educational offer is developed and delivered in line with the agreed topics of the National Lottery Heritage Fund project as well as the requirements of the educational establishments.

The contract is expected to start in March 2022 and complete by 31st August 2022.

The budget for the freelancer's time is a maximum of £2,500 (inclusive of VAT) over this period. We have a separate budget for educational resources and marketing documents.

The brief for the Education Consultant

The freelancer will be required to:

- Undertake the research, development, and delivery of educational sessions suitable for key stage 2 students. It should provide fun and meaningful ways for children to engage with our collections, including archive photos, memories etc. Engagement

will happen online via our website and/or at the Old and New Coracle sheds and Coracle Man sculpture.

- Consult with the local primary schools and cubs and beaver groups to identify what out of our existing resources on the website and at the Coracle Sheds is suitable and what could we improve upon, to make the offer more relevant to them and complement classroom teaching.
- Initially develop sessions that are self-led sessions that can be downloaded from our website and used within the classroom or as a part of an independent visit to the site.
- Pilot sessions with schools and cubs/beaver groups to ensure sessions are suitable before the final launch on the website.
- Provide suggestions/outlines for facilitated sessions which can be delivered post project depending on the success of our volunteer recruitment. Provide training on delivering these sessions if relevant.
- Create the following resources (external contractors can be recruited to create the artwork for these aspects) to complement and promote the sessions:
 - Education Pack for deliverers which will include 'scripts', lesson plans, PPT resource list etc.
 - Teacher's Pack – identifying the curriculum links of the programme
 - Identify and help source any resources required to deliver the programme
 - Marketing Documents (to work with Contractors and a voluntary marketing team on this)

Purpose for the ICT Education Offer

- Highlight key objects and stories on our website and at the Old and New Coracle sheds and Coracle Man sculpture, ensuring that all learners develop a sense of pride in their local heritage.
- Enhance the quality of a school group's experience of the site and its heritage, whether they visit or not.
- Provide a focus for the group's visit and give teachers the resources and confidence they need to lead a site visit.
- Establish a good relationship with local educational organisations and encourage site visits and returns.

Desirable Qualifications/Skills/Experience:

- Experience in delivering high quality, imaginative and dynamic learning sessions in schools, museums or similar educational establishments.
- A proven aptitude for engaging with young people.
- Self-motivated with the enthusiasm to take the lead.
- Can work, creatively and constructively within a voluntary team while understanding the management, motivation and sensitivities of a volunteer force.

Tendering process

To tender please submit a response to the brief, providing the following:

- How you would deliver the Brief, including a methodology and then a breakdown of delivery with associated costs
- methodology and then a breakdown of delivery with associated costs detailed CV
- details of your expertise and experience relevant to this project
- the extent of any professional insurance or indemnity cover
- at least two referees

For any queries and questions please contact: Ruth Buttery

Email: rmbict22@gmail.com **Telephone:** 07896873783

Tenders should be sent to:

Email: rmbict22@gmail.com

Closing Date: 7 March

Successful tenderers will be selected based on:

- Relevant skills and experience
- Understanding of the brief
- Quality of method statement and approach
- Price (see above)
- Interview which will most likely be via Zoom/Teams

Thank you for your interest, we look forward to receiving your tender